

GLEN ULLIN SCHOOL DISTRICT NO. 48  
 SCHOOL BOARD MEETING MINUTES  
 June 12<sup>th</sup>, 2019  
 Glen Ullin School District Board Room, 7:00 pm

President Lisa Gerving called the meeting to order at 7:04 pm in the Glen Ullin School District Library. A roll call was taken of board members present: Lisa Gerving, Travis Thomas, Matt Miller, Carrie Gerving, Shawn Dziuk and Marie Bittner. Matt Kuhn was absent. Also present were Superintendent-John Barry, Business Manager-Tabi Schneider, James Farrell and Nancy Bittner.

Carrie Gerving made a motion, seconded by, Shawn Dziuk to approve the agenda with the addition of Preschool Program and bids under 7. Miscellaneous and James Farrell under 4-C. Motion unanimously carried.

A motion was made by, Shawn Dziuk seconded by, Travis Thomas to approve the minutes of the May 8<sup>th</sup>, 2019, Regular Board meeting. Motion unanimously carried.

Travis Thomas made a motion, seconded by, Matt Miller to approve the May, 2019 Financial Reports. Motion unanimously carried.

|   |                 |
|---|-----------------|
| GENERAL FUND 1                                  | \$ 1,227,012.31 |
| LUNCH FUND 5                                    | \$ (66,785.84)  |
| ACTIVITY FUND 6                                 | \$ 133,394.39   |
| Direct Deposit & Payroll Check: # 7012          | \$ 214,454.89   |
| Vendor withholding & Taxes: checks #20390-20397 | \$ 149,691.89   |

**GENERAL FUND**

|                          |       |          |
|--------------------------|-------|----------|
| Acme Tools               | 20398 | 266.99   |
| Advanced Business Method | 20399 | 1,155.12 |
| Allard Trophy            | 20400 | 378.00   |
| Border States Electric   | 20401 | 544.80   |
| Pat Brandt               | 20402 | 400.00   |
| BSN Sports               | 20403 | 927.00   |
| Cole Paper               | 20404 | 5,726.50 |
| Dougs Custom Body Shop   | 20405 | 70.00    |
| Eckroth Music            | 20406 | 11.90    |
| Edutech                  | 20407 | 20.00    |
| Eggers Electric          | 20408 | 206.90   |
| Ron Egli                 | 20409 | 635.68   |
| Farmers Union Oil        | 20410 | 864.32   |
| Flinn Scientific         | 20411 | 120.45   |

|                              |       |          |
|------------------------------|-------|----------|
| Bray Fox                     | 20412 | 66.64    |
| Glen Ullin Pharmacy          | 20413 | 8.99     |
| Glen Ullin Super Valu        | 20414 | 154.06   |
| Glen Ullin Times             | 20415 | 693.08   |
| Gopher                       | 20416 | 666.67   |
| H.A. Thompson                | 20417 | 1,821.00 |
| Hebron Public School         | 20418 | 3,091.22 |
| Information Technology Dept  | 20419 | 39.54    |
| Jacobson Memorial Hospital   | 20420 | 100.00   |
| Johnstone Supply             | 20421 | 478.83   |
| JT Fire                      | 20422 | 180.00   |
| Learning Without Tears       | 20423 | 541.15   |
| Marshall Lumber              | 20424 | 466.89   |
| MDU                          | 20425 | 3,245.86 |
| Morton-Sioux Sp Ed Unit      | 20426 | 1,443.57 |
| Napa Auto Parts of New Salem | 20427 | 1,847.55 |
| NDSOS                        | 20428 | 400.00   |
| NDCEL                        | 20429 | 215.00   |
| Office of the State Auditor  | 20430 | 160.00   |
| Oriental Trading Company     | 20431 | 64.15    |
| Pearson                      | 20432 | 426.97   |
| Plumb Master, Inc.           | 20433 | 67.59    |
| Premier Agendas Inc.         | 20434 | 216.95   |
| Quill                        | 20435 | 439.82   |
| RDA Systems                  | 20436 | 6,730.77 |
| Read Naturally               | 20437 | 330.00   |
| Lisa Rowland                 | 20438 | 9.99     |
| DeeAnn Schirado              | 20439 | 74.37    |
| Four Seasons Trophy          | 20440 | 12.95    |
| Super 8 Motel Jamestown      | 20441 | 217.03   |
| Supreme School Supply        | 20442 | 169.62   |
| Teacher Direct               | 20443 | 644.50   |
| Nicole Tibor                 | 20444 | 400.00   |
| Turfworks                    | 20445 | 445.47   |
| U. S. Postal Service         | 20446 | 208.00   |
| Walmart                      | 20447 | 197.20   |
| West River Telecom           | 20448 | 291.91   |
| Bad Check-void               | 20449 | 0.00     |
| Blick Art Materials          | 20450 | 176.72   |
| Bobcat of Mandan             | 20451 | 4,536.70 |
| Carpet Garage                | 20452 | 7,946.75 |
| City of Glen Ullin           | 20453 | 427.25   |
| Cole Paper                   | 20454 | 96.00    |
| D&E Supply                   | 20455 | 1,011.79 |
| EBSCO                        | 20456 | 305.64   |

|                                |             |           |
|--------------------------------|-------------|-----------|
| Ron Egli                       | 20457       | 191.40    |
| Farmers Union Insurance        | 20458       | 9,636.00  |
| Glen Ullin Auto Parts          | 20459       | 2,820.30  |
| Lunch Fund                     | 20460       | 63,462.34 |
| Monica Goven                   | 20461       | 352.80    |
| Guardian Lock Company          | 20462       | 143.92    |
| Haley's Hope                   | 20463       | 495.00    |
| Hebron Public School           | 20464       | 3,726.78  |
| Houghton Mifflin Harcourt Pub. | 20465       | 18,935.70 |
| Lakeshore Learning Materials   | 20466       | 1,086.66  |
| Menards                        | 20467       | 742.40    |
| NASCO                          | 20468       | 250.82    |
| ND Farm Mgmt                   | 20469       | 22.70     |
| NDCEL                          | 20470       | 250.00    |
| New Salem Public School        | 20471       | 1,655.34  |
| Really Good Stuff              | 20472       | 494.96    |
| Robert Brooke & Assoc.         | 20473       | 351.40    |
| Roughrider Ed Services Prgm    | 20474       | 800.00    |
| School Specialty               | 20475       | 1,220.40  |
| Teacher Direct                 | 20476       | 115.28    |
| Ward's Science                 | 20477       | 1,567.77  |
| Zuroff Repair                  | 20478       | 4,419.39  |
| Advanced Business Method       | 20479       | 1,127.22  |
| Beulah High School             | 20480       | 6,396.60  |
| Bytespeed                      | 20481       | 1,878.00  |
| City of Glen Ullin             | 20482       | 70,766.60 |
| Gooseneck Implement Company    | 20483       | 9,450.00  |
| H A Thompson & Sons            | 20484       | 2,865.00  |
| Houghton Mifflin Harcourt Pub. | 20485       | 3,417.20  |
| Napa Auto Parts of New Salem   | 20486       | 492.28    |
| NDHSSA                         | 20487       | 480.00    |
| Pete Remboldt                  | 20488       | 192.70    |
| TMI                            | 20489       | 4,915.00  |
| Ward's Science                 | 20490       | 246.36    |
| Badlands Environmental         | 20491       | 425.00    |
| John Barry                     | 20492       | 289.10    |
| Glen Ullin Times               | 20493       | 94.00     |
| Heidi Songs                    | 20494       | 142.80    |
| HZ Electric                    | 20495       | 731.24    |
| Smart Computers & Consulting   | 20496       | 36,979.36 |
| Southwest Grain                | 20497       | 222.65    |
| T&J Outdoor Services           | 20498       | 1,100.00  |
| Walmart                        | 20499       | 36.48     |
| Zuroff Repair                  | 20500       | 71.66     |
| Vendor Withholding             | 20501-20507 | 0.00      |

|                   |           |         |
|-------------------|-----------|---------|
| Bellweather       | 20508     | 1276.80 |
| Eckroth Music     | 20509     | 1057.28 |
| Mid America Books | 20510     | 688.50  |
| NAPA of New Salem | 20511     | 593.22  |
| Amazon            | Visa Card | 186.42  |
| Bobcat of Mandan  | Visa Card | 320.25  |
| Dymo              | Visa Card | 53.61   |
| Cmon Inn Fargo    | Visa Card | 93.49   |
| Enterprise        | Visa Card | 184.55  |
| ISTE refund       | Visa Card | 490.00- |
| Musicians Friend  | Visa Card | 424.65  |
| Event Brite       | Visa Card | 27.28   |
| Runnings          | Visa Card | 185.38  |
| Stamart           | Visa Card | 71.61   |
| UND               | Visa Card | 135.00  |
| U of Oregon       | Visa Card | 39.99   |
| Walmart           | Visa Card | 162.60  |

**Activity Fund**

|                           |           |          |
|---------------------------|-----------|----------|
| Act                       | 10914     | 96.00    |
| Bloom N House             | 10915     | 456.00   |
| City of Glen Ullin        | 10916     | 20.00    |
| Coca-Cola                 | 10917     | 17.50    |
| Glen Ullin Super Valu     | 10918     | 153.60   |
| Marshall Lumber           | 10919     | 8.34     |
| Sonja Plautz              | 10920     | 233.44   |
| Scheels                   | 10921     | 149.95   |
| Void                      | 10922     | 0.00     |
| Oriental Trading          | 10923     | 79.85    |
| Petty Cash                | 10924     | 236.00   |
| Glen Ullin Auto Parts     | 10925     | 21.00    |
| ND FFA Assoc              | 10926     | 1,710.00 |
| Payflex Debit to Checking | ACH DEBIT | 1,265.41 |
| Amazon                    | VISA CD   | 12.17    |
| Summer Blast              | VISA CD   | 120.14   |
| West Acres                | VISA CD   | 59.15    |

Shawn Dziuk moved, seconded by Marie Bittner to approve to pay the June, 2019 bills presented by the Business Manager. Motion unanimously carried.

**4. REPORTS:**

**4-B) Board Members:** Travis Thomas expressed concern that the Co-op coaches are not being approved by the board.

**4-C) Guests:** James Farrell (representative for the City of Glen Ullin) addressed the board regarding the generator that is owned by the City of Glen Ullin. The current generator would not be able to be used at the Glen Ullin School in a disaster situation. Mr. Farrell addressed the city board about selling their current generator and renting one in the event of a disaster. There is a need to put in a connection for a rented generator to be compatible at this location.

Shawn Dziuk moved, seconded by Marie Bittner to approve the city to put in a pin and sleeve at the Glen Ullin School at the city's expense. Motion unanimously carried.

**4-D) Secondary Principal/AD:** Mr. Barry gave the board an update.

**4-E) Superintendent/Elementary Principal:** Mr. Barry gave an update to the board.

## **5. UNFINISHED BUSINESS:**

**5-A) Facility Update:** Mr. Barry gave information to the board on current projects.

1. HA Thompson is currently working on the NE wing.
2. The lighting project in the gym is complete.
3. The gym floor is currently being refinished.

**5-B) Summer Blast/School:** Ms. Fitterer is doing Summer Blast with assistance from Mariah Fitterer. Session 1 Summer School teachers are Ms. Fitterer and Mrs. Woeste. Session 2 Summer School teachers are Mrs. Tibor and Mrs. Morman. Currently, there are 32 students enrolled in Summer Blast and 25 students enrolled in Summer School.

**5-C) Co-op Meeting:** Mr. Barry will look into scheduling a Co-op meeting.

## **6. NEW BUSINESS:**

**6-A) Canvass of Ballots:** Glen Ullin School Library, June 17, 2019 at 7:00 PM.

**6-B) Board Review of Fees and Extra-Curricular:** Shawn Dziuk moved, seconded by Carrie Gerving to approve to increase extra-curricular salaries \$50 each for the 19-20 school year. Shawn Dziuk amended the motion to include that salaries be rounded up to the nearest dollar. Motion unanimously carried.

Shawn Dziuk motioned to raise adult hot lunch price to \$3.75 and adult breakfast price to \$2.90 for the 2019-2020 school year, seconded by, Matt Miller. Motion unanimously carried.

**6-C) End-of-Year Bills:** Carrie Gerving made a motion, seconded by Travis Thomas, to approve the Business Manager to pay end of year bills. Motion unanimously carried.

**6-D) Staffing for 19-20:** Marie Bittner made a motion, seconded by Shawn Dziuk, to approve the resignation of Kayla Tatro as elementary teacher. Motion unanimously carried.

Matt Miller made a motion, seconded by Travis Thomas, to approve the resignation of Monica Goven as VoAg instructor. Motion unanimously carried.

Carrie Gerving made a motion, seconded by Shawn Dziuk, to approve to hire Taylor Petersen as an Elementary Teacher for the 19-20 school year. Motion unanimously carried.

**6-E) School Handbooks:** Will be discussed at the July Meeting.

**6-F) Finance Update:** Will be discussed at the July Meeting.

**6-G) Review of School Insurance:** Mr. Barry gave the board information regarding the current insurance policy. Shawn Dziuk made a motion, seconded by Carrie Gerving, to approve insurance policy with five million dollars of coverage and pay premium for the 2019-2020 school year. Motion unanimously carried.

**6-H) Transportation:** Mr. Barry will evaluate the length of routes for the fall.

Classified Staff salary increases were discussed at this time.

Shawn Dziuk made a motion, seconded by Marie Bittner, to approve an increase of \$0.75 per hour for all classified staff expect for Tabi Schneider and Cindy Fitterer who will receive \$1.00 per hour. Motion unanimously carried.

Shawn Dziuk made a motion, seconded by Travis Thomas, to approve an increase of \$1.00 a day for the bus drivers. Motion unanimously carried.

**6-I) Open Enrollment:** None at this time.

**6-J) Enrollment Report:** Kindergarten-10; Elementary-67; 7-8 grades-24; 9-12 grades-42. (139 Total - K to 12)

**7. Miscellaneous:** The board discussed finance and year end expenses at this time. Mr. Barry discussed the preschool program rates at this time.

Carrie Gerving made a motion, seconded by Travis Thomas, to approve the Preschool Program for the 19-20 school year. Motion unanimously carried.

Shawn Dziuk made a motion, seconded by Marie Bittner, to approve to hire Mariah Thiel as Preschool Teacher for the 19-20 school year. Motion unanimously carried.

Sealed Bids: President Lisa Gerving opened the sealed bids. A motion was made by Carrie Gerving, seconded by, Travis Thomas to accept the top bid of \$505.00 from Dallas Schaaf for the 1997 school bus. Motion unanimously carried.

A motion was made by Shawn Dziuk, seconded by, Travis Thomas to accept the top bid of \$500.00 from Daryl Steckler for the lawn tractor. Motion unanimously carried.

**8. Adjournment:** Carrie Gerving motioned to adjourn the meeting, seconded by, Travis Thomas at 9:15pm. Motion unanimously carried.

The next Regular Board Meeting is scheduled for, July 10th, 2019, at 7:00 pm.

The preceding minutes were approved \_\_\_\_\_ day of July, 2019.

\_\_\_\_\_  
Lisa Gerving, School Board President

\_\_\_\_\_  
Tabi Schneider, Business Manager