

GLEN ULLIN SCHOOL DISTRICT NO. 48

SCHOOL BOARD MEETING

Thursday, November 12, 2020
Glen Ullin School District Library
7:00 p.m.

AGENDA

CALL TO ORDER: The chair will call the meeting to order at 7:00 p.m. on Thursday, November 12, 2020, in the library of the Glen Ullin School District No. 48 building complex.

ROLL CALL: The business manager will take roll and report to the chair that there is (is not) a quorum present to do business.

1. **APPROVAL OF THE AGENDA:** The board members, staff, or guests may propose modifications to the agenda. The board will consider such proposals and determine whether or not they are of a compelling nature, and then add, delete, or modify as appropriate and act upon the agenda.

2. **ACTION ON THE MINUTES:** The board will review and act upon the minutes of the previous meeting(s). For this meeting, the minutes of the following meeting(s) will be addressed: October 14, 2020, Regular Board Meeting.

3. **ACTION ON THE SCHEDULE OF BILLS AND FINANCIAL REPORTS:** The business manager and others having pertinent financial data will present it to the board members at this time for their consideration and action.

4. **REPORTS:**

4-A BOARD CHAIR: The chair will share any items of information with the board that are appropriate.

4-B BOARD MEMBERS: Any board member having information of interest to the rest of the board will present it at this time.

4-C GUESTS: Any guest wishing to present to the board will do so at this point on the agenda.

4-D ELEMENTARY PRINCIPAL/ SUPERINTENDENT:

1. Covid-19 Distance learning, update plan from the Governor
2. Covid-19 additional funding
3. November 2020 state aid payment
4. Close up 7 students and 2 advisors- Mrs. Kendra Schantz and Mrs. Heather Dziuk Advisors

4-E SECONDARY PRINCIPAL:

4-F ASSISTANT PRINCIPAL:

5. **UNFINISHED BUSINESS:** Items that were brought up at past meetings, but not acted upon in final form, will be addressed here.

5-A Facility Update:

5-B Introduction of new Teacher: Isaiah Krebs

5-C Classified Handbook:

5-D Vo Ag equipment bids:

5-E RDA/Software Unlimited:

6. **NEW BUSINESS:** This category consists of items to be addressed by the board for the first time.

6-A Roughrider Area Career & Tech Center: Mr. Kevin Nelson

6-B Superintendent Evaluation:

6-C North Dakota School Board Association: conference update

6-D State school aid payment voucher 2020-21:

6-E Enrollment Report:

Pre-K - 17

K - 8

1 - 13

2 - 6

3 - 7

4 - 14

5 - 11

6 - 14

7 - 15

8 - 8

9 - 14

10 - 13

11 - 11

12 - 8

Total 142

7. **MISCELLANEOUS:** Any item(s) not covered above will be addressed here including announcements and the next meeting date and time.

8. **ADJOURNMENT:** When all business has been addressed to the satisfaction of the board, the meeting will be adjourned

GLEN ULLIN SCHOOL DISTRICT NO. 48
 SCHOOL BOARD MEETING MINUTES
 Wednesday, October 14th, 2020
 Glen Ullin School Library, 7.00 pm

Vice President Shawn Dziuk called the meeting to order at 7:02 pm in the Glen Ullin School District Library. A roll call was taken of board members present: Shawn Dziuk, Travis Thomas, Matt Miller, Andrew Jacobson, Lisa Gerving and Marie Bittner. Absent was Matt Kuhn. Also present was Superintendent: John Barry, Principal: Peter Remboldt and Vice Principal Jared Bollom. Guests present were Heidi Peltz, Shannon Kuntz, Lora Voegele, Nancy Bittner, and appearing via zoom was Business Manager Christine Lawson, Lynette Schirardo and Klarissa Glasser.

Lisa Gerving made a motion, seconded by Andrew Jacobson, to approve the agenda. Motion unanimously carried.

Matt Miller made a motion seconded by Lisa Gerving, to approve the minutes of the September 9th, 2020, Regular Board meeting. Motion unanimously carried.

Marie Bittner made a motion seconded by Matt Miller, to approve the September 28th, 2020 special board meeting minutes. Motion carried unanimously.

Lisa Gerving made a motion, seconded by, Matt Miller to approve the September 2020 Financial Reports. Motion unanimously carried.

| | |
|---|-----------------|
| GENERAL FUND 1 | \$ 4,479,749.15 |
| LUNCH FUND 5 | \$ 223,261.97 |
| ACTIVITY FUND 6 | \$ 204,055.55 |
| Direct Deposit and Payroll Checks #7035 | \$ 123,726.15 |
| Vendor withholding & Taxes: check # 21380 and ACH | \$64,035.75 |

General Fund

| | | |
|--------------------------------|-------|----------|
| 300 Inc. | 21383 | 220.00 |
| Acme Tools | 21384 | 1,605.89 |
| Advanced Business Method | 21385 | 1,167.91 |
| Bloom N House | 21386 | 80.00 |
| Jared Bollom | 21387 | 236.00 |
| Capital City Restaurant | 21388 | 657.21 |
| Cash Wa | 21389 | 5,263.04 |
| City of Glen Ullin | 21390 | 458.64 |
| Coast to Coast Office Machines | 21391 | 168.50 |
| Cole Papers | 21392 | 6,669.36 |
| D&E Supply | 21393 | 1,077.70 |
| Dean Foods | 21394 | 631.58 |
| Doug's Auto Body Void | 21395 | 636.01 |

| | | |
|------------------------------|-------|-----------|
| Eckroth Music | 21396 | 60.96 |
| ED Puzzle | 21397 | 3,300.00 |
| Farmers Union Oil | 21398 | 2,625.19 |
| Glen Ullin Auto Parts | 21399 | 526.64 |
| Glen Ullin Pharmacy | 21400 | 14.14 |
| Glen Ullin Super Value | 21401 | 977.74 |
| Glen Ullin Times | 21402 | 524.26 |
| H A Thompson & Sons | 21403 | 25,414.69 |
| Family Handyman | 21404 | 34.06 |
| Hebron Herald | 21405 | 73.20 |
| HZ Electric | 21406 | 302.76 |
| IXL Learning | 21407 | 501.00 |
| Jacobson Memorial Hospital | 21408 | 238.00 |
| Jims Repair | 21409 | 154.00 |
| Know Learning Buddy | 21410 | 95.74 |
| Look Out Books | 21411 | 161.63 |
| Marshall Lumber | 21412 | 951.81 |
| Montana Dakota Utilities | 21413 | 2,716.38 |
| Menards | 21414 | 44.13 |
| Mid- American Books | 21415 | 102.75 |
| Midwest Investigations | 21416 | 250.00 |
| Morton County Auditor | 21417 | 229.31 |
| Morton Sioux SP | 21418 | 3,755.55 |
| Napa Auto Parts of New Salem | 21419 | 3,107.84 |
| National Business Furniture | 21420 | 468.00 |
| NDCEL | 21421 | 995.00 |
| ND School Board Association | 21422 | 100.00 |
| Pan O Gold | 21423 | 381.60 |
| Pearson's Ed | 21424 | 93.40 |
| JW Pepper & Sons | 21425 | 35.96 |
| Petty Cash | 21426 | 128.13 |
| Sonja Plautz | 21427 | 255.00 |
| Prazair | 21428 | 1,523.53 |
| Quill Corporation | 21429 | 63.54 |
| Rockler | 21430 | 604.98 |
| Lisa Rowland | 21431 | 123.25 |
| Smart Computers & Consulting | 21432 | 5,044.00 |
| State Historical Society | 21433 | 230.00 |
| Teachers Direct | 21434 | 53.56 |
| TMI Storage | 21435 | 906.00 |
| Versatile Chemicals | 21436 | 303.00 |
| Voegel Law Firm | 21437 | 6,314.50 |
| Allyn Walberg | 21438 | 49.01 |
| West River Telecom | 21439 | 372.95 |
| Emedco | EFT | 226.78 |

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|------------------------------|-------|-----------|
| Kyle Christensen | 21440 | 640.06 |
| Voegel Law Firm | 21441 | 10,791.50 |
| Doug's Custom Body Reissued | 21443 | 105.00 |
| Ron Egli Travel | 21444 | 343.85 |
| State Historical Society S&H | 21445 | 20.25 |
| Shelly Christensen | 21446 | 3,449.95 |

Activity Fund

| | | |
|-------|-----------------------|----------|
| 11050 | Close Up Foundation | 2,700.00 |
| 11051 | Glen Ullin Super Valu | 38.93 |
| 11052 | Lifetouch | 383.13 |
| 11053 | Lifetouch | 383.13 |
| ACH | Payflex | 1,580.70 |

Lisa Gerving moved, seconded by Travis Thomas, to approve to pay the September 2020 bills presented by the Business Manager. Motion unanimously carried.

4. REPORTS:

4-A) The board chair has no changes.

4-B) Board Members – Lisa Gerving updated information on the OCR cases. Marie Bittner shared information about the parade of lights, which is occurring November 20th, 2020, at 5 pm.

4-C) Guest –

4-D) Superintendent/Elementary Principal: COVID-19 Distance Learning – Mr. Barry updated information on how the Glen Ullin School's distance learning plan is proceeding. Heidi Peltz presented information from the Custer District Health Department regarding COVID-19 social distancing, quarantine, and masking requirements. People are highly encouraged to wear masks whenever they cannot social distance; however, it still remains up to the parents to implement any procedures. Discussion was held over wearing masks on the bus. Travis Thomas made a motion, seconded by Lisa Gerving, to require masks for all extracurricular activities on the bus. Motion carried unanimously.

Mrs. Voegele spoke about how distance learning has been going, and gave information regarding the North Dakota Virtual Learning Academy for grades K-8. Lisa Gerving made a motion, seconded by Marie Bittner, to approve transferring the Glen Ullin School District Learning Module to the North Dakota Virtual Learning Academy for grades K-eighth. Mrs. Voegele was appointed the school liaison. This change only applies to full time online students. If a student or classroom attending in person school has to quarantine, they will still stay with the Glen Ullin School District. A quarantined student will be able to remain with their classroom through a distance learning forum, the cost for the North Dakota Virtual Learning Academy is \$750 for the quarter, or \$1,500 for the semester. All motions carried unanimously.

Mrs. Voegelé presented information on having the teachers do three distance learning days: October 26th, November 20th, and December 11th. This will give the teachers time to catch up on distance learning plans. Lisa Gerving made a motion to approve, seconded by Matt Miller to approve these three days that will be distance learning days for students attending in person school. Motion carried unanimously.

Mr. Barry gave information to the board that the lunch program has been extended from December 31st of 2020 to June 30th of 2021. Any student receiving lunch through the Glen Ullin School District will receive free meals up to that day.

4-E) Secondary Principal/AD:

Mr. Remboldt presented information regarding report cards going home soon. He has received positive messages from the students and parents regarding their individual child's learning. Disciplinary issues have been down from the 2020-2021 school year.

Mr. Remboldt presented information on sports regarding the counties move to the orange level under the Governor's directive. Parents night was moved to the 15th of October. Mr. Remboldt discussed redefining the practice requirements during the pandemic. Lisa Gerving made a motion, seconded by Andrew Jacobson, to adjust the practice requirements. The football program was discussed.

4-F) Mr. Bollom presented information on attendance, suspensions, and detentions. He explained some upcoming structural setup training MTSS Multi-Tiered Systems of Support in December, and would like a board member to be on the team. Marie Bittner volunteered.

5. UNFINISHED BUSINESS:

5-A) Introduction of New Teachers: Tabitha Schneider introduced herself to the board as the fourth-grade teacher. She was previously employed with the school as the Business Manager. The board recognized Mrs. Schneider's commitment and dedication to the district as the previous Business Manager and now fourth grade teacher.

5-B) Classified Handbook: The committee will meet again to go over any other changes to the classified handbook and will present it to the board at the November meeting.

5-C) Educational Needs/Technology: The school recently had to purchase twelve additional Chromebooks for new students coming into the district. The school's IXL licenses needed to be upgraded, along with the ED puzzle teacher licensure. Lisa Gerving made a motion, seconded by Travis Thomas, to approve the cost of these needed items. Motion carried unanimously.

5-D) Morton County Sheriff's Office School Resource Deputy Program: Lisa Gerving made a motion, seconded by Shawn Dziuk, to not contract with the sheriff's office for the resource service. Motion unanimously carried.

5-E) Policy Title IX: The school is still waiting on an update for information regarding this.

5-F) Vo Ag Equipment Bids: No bids were received.

5-G) Facility Updates: Mr. Barry presented information on the facility and any needed updates. He continues to shop around for different prices on a snow bucket.

5-H) Decision on Behavioral Model: Discussion was held regarding various behavioral models and continues to be researched.

5-I) Transportation: The district continues to look for a new bus to purchase.

6. NEW BUSINESS:

6-A) Staffing for 2020-2021: Teacher – 19, Kitchen – 2.5, Janitor – 2.5, Bus – 4, Aides – 4, Office – 2.5, FBM – 1, Councilor - .8, Administration – 2.2.

6-B) Audit Report: Business Manager Christine Lawson presented information on needing to upgrade our coding system with RDA. Lisa Gerving made a motion, seconded by Matt Miller, to approve this upgrade for \$2,400. Motion carried unanimously.

Mrs. Lawson also presented information regarding Mr. Rath's recommendation of doing a school audit once a year. The board tabled further discussion on moving the audit from every two years to every year.

6-C) Defensive Driving Course: A virtual defensive driving course was held September 22nd, 2020. All bus drivers attended.

6-D) Enrollment Report: Projected Numbers

| Grade | Students |
|--------------|----------|
| Pre-school | 15 |
| Kindergarten | 8 |
| 1-6 | 63 |
| 7-8 | 24 |
| 9-12 | 42 |

6-E) Policy Update: Mr. Barry presented information on having the North Dakota School Board Association review all of the policies for the district. Lisa Gerving made a motion, seconded by Matt Miller, to approve the cost of \$4,500 to have our policies be updated with the North Dakota School Board Association. Mr. Barry was designated as the policy liaison. The motion carried unanimously.

7. Miscellaneous:

Mr. Barry discussed maintaining school in session with the county moving to the orange level. Lisa Gerving made a motion, seconded by Andrew Jacobson, to remain in school and change the restart plan to indicate that school will be held in person at the orange level following state and local guidelines. The motion carried unanimously.

8. Adjournment: Lisa Gerving motioned to adjourn the meeting, seconded by, Matt Miller at 9:48 pm. Motion unanimously carried.

The next Regular Board Meeting is scheduled for, November 11th, 2020, at 7:00 pm.

The preceding minutes were approved _____ day of November, 2020.

Matt Kuhn, School Board President

Christine Lawson, Business Manager