

GLEN ULLIN SCHOOL DISTRICT NO. 48  
 SCHOOL BOARD MEETING MINUTES  
 Wednesday, July 08<sup>th</sup>, 2020  
 School Library, 7:00  
 "Unofficial"

Vice-President Matt Kuhn called the meeting to order at 7:03 pm in the Glen Ullin School District Library. A roll call was taken of board members present: Members present; Matt Miller, Marie Bittner, Matt Kuhn, Travis Thomas, Carrie Gerving, Shawn Dziuk, and Andrew Jacobson. Absent was Lisa Gerving. Also present were Superintendent-John Barry via the telephone, and Business Manager-Christine Lawson. Guests present were Nancy Bittner, and Chandra Morman.

Carrie Gerving made a motion, seconded by Shawn Dziuk, to approve the agenda. Motion unanimously carried.

A motion was made by Marie Bittner , seconded by, Carrie Gerving to approve the minutes of the June 10<sup>th</sup>, 2020, Regular Board meeting. Motion unanimously carried. A motion was made by Matt Miller, seconded by, Travis Thomas to approve the minutes of the June 15<sup>th</sup>, 2020, canvassing the ballots. Motion unanimously carried. A motion was made by Carrie Gerving, seconded by, Marie Bittner to approve the minutes of the June 15<sup>th</sup>, 2020 Special Board meeting. Motion unanimously carried

Carrie Gerving made a motion, seconded by, Shawn Dziuk to approve the June, 2020 Financial Reports. Motion unanimously carried.

GENERAL FUND 1	\$ 888,462.47
LUNCH FUND 5	\$ 100.00
ACTIVITY FUND 6	\$ 146,588.29
BUILDING FUND	\$ 170,196.40
SPECIAL RESERVE FUND	\$ 130,097.77
GAMES OF CHANCE	\$ 0.00

Payroll Direct Deposit: \$ 45,302.60

Vendor withholding & Taxes: \$ 92,336.22

**GENERAL FUND**

June Checks 21153-21234

Advanced Business Method	21153	1,179.82
ED Barth	21154	118.00
Nancy Bittner	21155	118.00
Bloom N House	21156	156.00
Braun Intertec.	21157	5,200.00
City of Glen Ullin	21158	334.58
Ron Egli	21161	180.55
Farmers Union	21162	525.14
Glen Ullin Auto Parts	21163	23.36

Glen Ullin Times	21165	640.00
Guardian Lock Company	21166	202.00
H A Thompson & Sons	21167	1,115.00
Hailey's Hope	21168	440.00
Family Handyman	21169	20.00
HZ Electric	21170	630.00
Instrumentalist Awards	21171	40.00
ITD	21172	28.20
JT Fire	21173	215.00
Shannon Kuntz	21174	14.00
Marshall Lumber	21175	41.93
Montana Dakota Utilities	21176	3,281.47
Napa Auto Parts of New Salem	21177	1,523.13
ND Farm Management	21178	630.00
ND FFA Assoc.	21179	530.00
NDCEL	21180	230.00
North Dakota Educators Service	21181	183.00
Oliver & Andy Book Company	21182	316.87
J W Pepper	21183	1,130.31
RDA Systems Inc.	21184	7,000.00
Lisa Rowland	21185	32.36
Scholastic Book Clubs	21186	330.68
School Outfitters	21187	1,961.57
SDI Innovations	21188	200.24
Four Seasons Trophy	21189	303.85
Southwest Grain	21190	164.59
T&J Outdoor Services	21191	600.00
Taylor Nursery	21192	219.75
Vogel Law Firm	21193	10,145.70
Allyn Walberg	21194	118.00
West River Telecom	21195	167.33
Deb Wolfer	21196	118.00
Postmaster Renewal Box	21199	208.00
Praxair	21200	230.85
Kathy Boschee	21201	50.00
Beverly Kooler	21202	50.00
Marlene Gerving	21203	50.00
Mary Ann Fitterer	21204	50.00
Chris Sprenger ( Classes Reimb)	21205	4,585.00
Hebron CO-OP	21207	1,019.64
Advanced Business Method	21216	975.88
Beulah public school baseball- softball	21217	3,184.94
Byte Speed	21218	9,900.00
Shelly Christensen	21219	1,052.23

D&E Supply	21220	526.07
Demco	21221	420.00
Ron Egli	21222	319.13
Alice Fitterer	21223	115.51
Hebron Public School Drivers ED	21224	1,011.36
Houghton Mifflin Saxon books	21225	529.24
Mid America Books	21226	422.90
ND Flag Guy	21227	250.94
NDCEL	21228	297.00
Preble Medical Services	21229	147.00
Roughrider Education Service	21230	150.00
Tabi Schneider	21231	195.00
Four Seasons Trophies	21232	665.31
The Tessman Company	21233	151.66
H A Thompson & Sons	21234	15,000.00

#### Activity Fund

Walmart	Visa	455.78
Dakota Awards	Visa	74.95
Barnes and Noble	Visa	315.00
Starbucks	Visa	380.00
Close Up	11027	120.00
Eight Grade Fund	11028	630.00
Elementary Activity	11029	180.00
Freshmen	11030	720.00
Junior Class Fund	11031	1,080.00
Jennifer Rembolt	11032	119.90
Senior Class	11033	660.00
Seventh Grade Fund	11034	690.00
Yearbook	11036	120.00
Sophomore Class	11037	540.00
Kendra Schantz	11039	693.02

Carrie Gerving moved, seconded by, Marie Bittner to approve to pay the July, 2020 bills presented by the Business Manager. Motion unanimously carried.

#### **4. REPORTS:**

**4-C)** Guests: Chandra Morman from Farmers Union Insurance discussed the current insurance policy held by the Glen Ullin School District. Shawn Dziuk moved, seconded by, Matt Miller to continue the policy with the same coverage that the district has held. Motion unanimously carried.

**4-D) Superintendent and Elementary Principal:**

1. Review of classified handbooks: The handbooks for staff and students continue to be evaluated to further promote the goals of the district with regards to promoting a successful learning environment. A meeting will be set to have the committee review and discuss any changes.
2. Covid-19 Action Plan: At this time the district is awaiting Governor Burgum's directives, a response team is being formed at the school. Marie Bittner and Travis Thomas volunteered to be part of this collaboration. Matt Miller will serve as an alternative.

**4-E) Secondary Principal/AD:** Mr. Barry gave an update to the board on the smart boards needed to be purchased for the high school. Permission was given to move line items that have excess funds in the budget to make this purchase.

**5. UNFINISHED BUSINESS:**

**5-A) Facility Update:** Mr. Barry gave a report on the gym floor. It was completed the 28<sup>th</sup> of June. Sanitation is an ongoing process. The janitors continue to be cleaning the school and working on summer projects.

**5-B) Staffing for 2020-2021:** A motion was made by Carrie Gerving, seconded by, Travis Thomas to approve to hire Isaiah Krebs as the seventh-twelfth grade math teacher for the 2020-2021 school years. Motion unanimously carried.

**5-C) Co-op Meeting:** Mr. Barry gave an update to the board that the meeting will take place in Hebron on August 12<sup>th</sup>, at 5:30pm. The Glen Ullin school board meeting will follow at 8:00 pm, in the Glen Ullin School library.

**5-D) School Handbooks:** Mr. Barry is working on 2 separate handbooks. One handbook would be designed for the elementary and a separate handbook for the high school. A meeting will be scheduled with the policy committee to go over these handbooks and address any questions.

**5-E) Finance update:** The business manager, Christine Lawson presented the financial update along with Mr. Barry for the year end 2019-2020 budget and the projected 2020-2021 budget.

**5-F) Transportation:** Marie Bittner made a motion seconded by Carrie Gerving; Shawn Dziuk abstained from voting to have the vans transmission fixed at Zuroff's repair in Hebron. The need for a new bus was also discussed but no formal decisions were made.

**5-G) Review Of School Insurance:** This topic occurred under guest.

**5-H) Board Review Of Fees And Extra-Curricular Activities:** Mr. Barry spoke about lunch prices and where the school district prices fall within the neighborhood schools. Marie Bittner made a motion seconded by Carrie Gerving to keep the lunch prices the same for the 2020-2021 school year unless the state mandates any changes.

**5-I) Summer School and Summer Blast Status:** Ms. Fittnerer is conducting the second session of Summer Blast with assistance from Klarissa Glasser. The second session of summer school will be hosted by Ms. Fitterer and Mrs. Tibor.

## **6. NEW BUSINESS:**

**6-A) Appointment of New Board Members:** Andrew Jacobson joins the board accepting his write in nomination.

**6-B) Oath of Office:** Oath of office paperwork was completed by Matt Kuhn and Andrew Jacobson and presented to the Business Manager previous to the meeting. Carrie Gerving served the district as a school board member for twelve years. The school board members and the district extended their appreciation as she left the building.

**6-C) FFA:** Zach Krein continues to pursue opportunities for the club to participate in. They continue to practice for events whether they are ultimately held in person or virtually.

**6-D) Election of Officers:** Christine Lawson called for Board President Nominations from the floor. Shawn Dziuk nominated Matt Kuhn for Board President. After three calls for other nominations, Travis Thomas made a motion seconded by, Marie Bittner to cease nominations and cast a unanimous vote for Matt Kuhn as School Board President for the 2020-2021 fiscal year. Motion unanimously carried.

Christine Lawson called for nominations from the floor for Vice President. Travis Thomas nominated Shawn Dziuk as Vice President. After three calls for other nominations, Marie Bittner moved, seconded by, Matt Kuhn to cease nominations and cast a unanimous vote for Shawn Dziuk as the School Board Vice President for the 2020-2021 fiscal year. Motion unanimously carried.

**6-E) COMMITTEE APPOINTMENTS:** Committee appointment shall be as follows for the 2020-2021 school year.

Building, Maintenance Committee: Chairperson- S. Dziuk; T. Thomas; M. Miller

Curriculum: Chairperson-M. Bittner; T. Thomas; A. Jacobson

Transportation: Chairperson-S. Dziuk; M. Miller; M. Kuhn

Advisory & Extra-Curricular: Chairperson-S. Dziuk; L. Gerving

Collaborative Bargaining: S. Dziuk; M. Kuhn; M. Bittner

Budget: Chairperson- L. Gerving; A. Jacobson; M. Miller

Policy: Chairperson-L. Gerving; M. Bittner; M. Kuhn

Technology: Chairperson-L. Gerving; A. Jacobson; M. Miller

Bearcat Committee: T. Thomas; M. Bittner

Shawn Dziuk moved, seconded by, Travis Thomas to approve Committee Appointments as listed above for the 2020-2021 school year. Motion unanimously carried.

Marie Bittner made a motion seconded by Shawn Dziuk that Lisa Gerving former board president would remain as the acting representative-president for any legal proceeding that started in the 2019-2020 school year term.

**6-F) APPOINTMENT OF REPRESENTATIVES:** The following individuals were appointed to represent the Glen Ullin School Board:

Morton-Sioux Special Education Board-John Barry  
Asbestos Designee-Stacey Geck  
Representative of all Federal Programs (Including Title I, II Part A, II Part D, IV, V, & REAP, Carl Perkins, Century 21 Grant, E-Rate, Federal Handicapped (Title VIB, Pre-School Incentive and Medicare), Job Service Contract, I-94 Consortium)-John Barry  
Great Western Network-John Barry  
Lunch Program Applicant Officer-John Barry  
Chief Hearing Officer for Lunch Program Applications-Lisa Gerving  
I-94 High Tech Cooperative-Peter Remboldt  
Local and State 504, Title IX, Title VI Officer-John Barry  
Community Health- This will be replaced with the COVID committee with Carrie Gerving being an advisor should they need to consult with a medical professional.  
Roughrider Education Service Partnership-John Barry and Matt Kuhn (Lisa Gerving-alternate)  
Liaison for the Education of Homeless Children and Youth Program-Jared Bollom  
Privacy Official for Health Insurance Portability and Accountability Act (HIPAA)-John Barry  
Farm Business Management-Advisory Committee –Matt Miller  
Roughrider Area Career & Technology Center (RACTC)-Matt Kuhn (Lisa Gerving-Alternate)  
Business Manager- Christine Lawson

Shawn Dziuk moved, seconded by, Matt Miller to approve Appointments for Representatives including the current business manager, Christine Lawson as listed above for the 2020-2021 school year. Motion unanimously carried.

**6-H) DESIGNATION OF OFFICIAL NEWSPAPER:** Shawn Dziuk made a motion, seconded by, Travis Thomas to approve the Glen Ullin Times as the official newspaper for the district. Marie Bittner abstained from voting. Motion unanimously carried.

**6-I) MEETING DAY AND TIME:** Matt Miller moved, seconded by Travis Thomas to approve the time for regular meetings at 7:00 pm on the 2nd Wednesday of each month for the 2020-2021 Fiscal Year. Motion unanimously carried.

**6-J) NDSBA POLICY SERVICES:** Marie Bittner moved, seconded by, Shawn Dziuk to approve the payment to NDSBA Policy Services subscription for the 2020-2021 school year. Motion unanimously carried.

**6-K) 2019-2020 Budget Review:** Discussed in 5)E.

**8. Adjournment:** Travis Thomas motioned to adjourn the meeting, seconded by, Andrew Jacobson at 9:20 pm. Motion unanimously carried.

The next Regular Board Meeting is scheduled for, August 12, 2020, at 8:00 pm.

The preceding minutes were approved \_\_\_\_\_ day of August, 2020.

\_\_\_\_\_  
Lisa Gerving, School Board President

\_\_\_\_\_  
Christine Lawson, Business Manager